



POSITION NOW CLOSED – FOR REFERENCE ONLY

Position Title: GIS Data Science Steward – AmeriCorps

Conservation Legacy Program: Stewards Individual Placements

Site Location: Point Reyes National Seashore Headquarters, 1 Bear Valley Rd, Point Reyes Station, CA 94956.

Application Due: Friday, July 3rd

Terms of Service:

- **Start Date:** 10/12/2026
- **End Date:** 3/26/2027
- **AmeriCorps Slot Classification:** 675-Hour Slot

Purpose:

Stewards Individual Placements (Stewards), a program of Conservation Legacy, provides individuals with AmeriCorps service and career internship opportunities to strengthen communities and preserve our natural resources. Participants serve with federal agencies, tribal governments, and nonprofits to provide institutional capacity, develop community relationships, and support ecosystem health. Stewards in partnership with the NPS GIS office is hosting a cohort of GIS stewards.

This position is in the Point Reyes Integrated Resource Management Division of Point Reyes National Seashore. Work will be mostly performed in the office, with some opportunities for field work. This position will be based out of the park headquarters in Point Reyes Station, CA. Point Reyes Station is a small coastal town in Marin County that has a grocery store and restaurants. San Francisco, CA is about 43 miles from Point Reyes Station. When in the field, the individual should anticipate working in coastal weather conditions with the presence of wildlife.

Description of Duties:

The GIS program in Point Reyes provides geospatial support for many programs within the Seashore, including Vegetation, Range, Cultural Resources, Wildlife, and other programs. The GIS Steward will focus primarily on helping the Integrated Resource Department organize legacy data to meet current standards and helping with improvements to current protocols and products. The GIS Steward may help other teams or divisions with additional projects.

The skill level, knowledge, experience, and interest of the Steward will determine which specific products and deliverables the Steward will be working on. Likely products include:

- Organize and combine legacy data on invasive species and rare plants so that it can be integrated into the team's current maps without loss of information.
- Migrate select ArcGIS Desktop maps to the ArcGIS Pro software.
- Review and improve data management process on AGOL/Portal and on park network, ensuring automated back-ups and compliance to current NPS policies.
- Help team troubleshoot and improve their current data collection accuracy by advising on use of GNSS receivers and mapping coordinate systems.
- Create a Story Map on the Woodward Fire rehabilitation work to be posted to the park's website.
- Additional projects for other branches may arise or be available.

Requirements:

- United States citizen, United States national, or a lawful permanent resident alien
- Applicants must be between ages of 18-30 years old, or up to 35 for veteran, based on Public Land Corps Act of 1993 authorizing this AmeriCorps opportunity.
- Has received a high school diploma or equivalency certificate; or has not dropped out of elementary or secondary school to enroll as an AmeriCorps participant, and agrees to obtain a high school diploma or its equivalent prior to using the education award
- Agrees to provide information to establish eligibility and to complete a National Service Criminal History Check.

Preferred Qualifications

Advanced GIS knowledge and skills. Experience using ArcGIS Pro, ArcGIS Online, and Microsoft Office products. Experience creating, editing existing, and populating new GIS databases. An understanding of spatial and non-spatial databases. Cartographic skills desired.

Applicants who have obtained or are pursuing a GIS degree or certificate and/or with GIS experience are preferred. Prior to starting this position, a federal government security background clearance will be required.

Applicants should be comfortable working independently and reaching out to resource managers or specialists as needed. Must possess strong organizational, teamwork and communication skills, including technical writing and presenting. Although mainly office based, be able to perform field work for field data and accuracy testing in rough, uneven terrain, often off trail, and in varying temperatures.

Our Commitment:

Conservation Legacy is committed to the full consideration of all qualified individuals and will ensure that persons with disabilities are provided reasonable accommodations to perform essential job functions. Physical requirements may include periodic overnight travel, non-traditional work hours, ability to move across varied terrain, use program-specific tools and a range of technology on an infrequent or frequent basis. Exerting up to 25 pounds of force occasionally to lift, carry, push, pull, or otherwise move objects. The ability to safely drive an organizational vehicle may also be required for some positions. If you need assistance and/or reasonable accommodation due to a disability during the application or recruiting process, please send a request to the hiring manager.

Time Requirements:

- Typically, this position is expected to serve 40 hours per week, but exact service schedules may vary. A half hour lunch break will not be counted towards AmeriCorps service
- Member may be required to participate in national, state, or local service projects or events as part of their service term.

Orientation and Training:

- Member will receive an orientation that includes training on AmeriCorps prohibited and unallowable activities.

Benefits:

- Segal AmeriCorps Education Award of \$2,817.14
- Living Allowance of \$600 per week.
- Additional Benefit of \$200 per week.
- Housing Provided

Evaluation and Reporting:

As an AmeriCorps member, performance will be evaluated on whether the member has completed the required number of hours, the member has satisfactorily completed assignments, and if the member has met other performance criteria that were clearly communicated at the beginning of the term of service.

Reporting requirements include, but are not limited to, bi-weekly timesheets and accomplishment tracking.

Supervisor Name and Contact Information:

Program Contact information: James Gasaway, jgasaway@conservationlegacy.org

Service Site Contact Information: Dylan Voeller, Dylan_Voeller@nps.gov; Jenna Allred, Jenna_Allred@nps.gov

Conservation Legacy is an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual

orientation, pregnancy, age, national origin, disability status, genetic information, protected veteran status, or any other characteristic protected by law.

We also consider qualified applicants regardless of criminal histories, consistent with legal requirements. If you need assistance and/or reasonable accommodations due to a disability during the application or recruiting process, please send a request to the hiring manager.