



**POSITION NOW CLOSED – FOR REFERENCE ONLY**

**Position Title:** GIS Data Management and Tech Support Steward - AmeriCorps

**Conservation Legacy Program:** Stewards Individual Placements

**Site Location:** One Denver Federal Center, Building 50, Denver, CO 80225  
(Teleservice eligible or Lakewood, CO)

**Application due:** July 3, 2026

**Terms of Service:**

- **Start Date:** 10/05/2026
- **End Date:** 03/19/2027
- **AmeriCorps Slot Classification:** 675-Hour Slot

**Purpose:**

Stewards Individual Placements (Stewards), a program of Conservation Legacy, provides individuals with AmeriCorps service and career internship opportunities to strengthen communities and preserve our natural resources. Participants serve with federal agencies, tribal governments, and nonprofits to provide institutional capacity, develop community relationships, and support ecosystem health. Stewards in partnership with the NPS GIS office is hosting a cohort of GIS stewards.

This GIS Data Management and Tech Support Steward will provide GIS technical support to the Intermountain Regional office and parks of the NPS Intermountain Region, including field data collection support, data management, map production and application development.

**Description of Duties:**

Duties of the GIS Steward position include, but are not limited to the following:

- **Data Organization, Integration, and Quality Assurance.** Organize, prepare, and validate existing geospatial data for addition to the Intermountain Regional datasets and NPS National Datasets, ensuring adherence to national and regional spatial data standards and verifying data accuracy and completeness.
- **Data Workflow Development.** Develop and document efficient data editing workflows and best practices for data creation and field collection, incorporating quality checks to promote data consistency and accuracy.

- **Standard Operation Procedures and Governance.** Create and maintain standard operating guidelines (SOPs) for geospatial data creation, management, access, and sharing, embedding quality assurance methods to foster strong data governance and usability.
- **GIS Support and Project Assistance.** Provide user support for Intermountain Region GIS support requests and contribute to other ongoing GIS projects, gaining broad experience.
- **Team Collaboration.** Actively participate in weekly GIS Team meetings and other team-oriented events and discussions, contributing to a collaborative work environment and sharing insights on data management practices.
- **Program Engagement.** Participate in weekly Cohort meetings, led by NPS GIS Program support staff, maximizing learning and networking opportunities.
- **Capstone Project.** Design and deliver a presentation to the NPS GIS community at the conclusion of the position, showcasing accomplishments and improved competencies.

### **Requirements:**

- United States citizen, United States national, or a lawful permanent resident alien
- Applicants must be between ages of 18-30 years old, or up to 35 for veteran, based on Public Land Corps Act of 1993 authorizing this AmeriCorps opportunity.
- Has received a high school diploma or equivalency certificate; or has not dropped out of elementary or secondary school to enroll as an AmeriCorps participant, and agrees to obtain a high school diploma or its equivalent prior to using the education award
- Agrees to provide information to establish eligibility and to complete a National Service Criminal History Check.

### **Preferred Qualifications:**

Education and/or experience in applied GIS. Knowledge of GIS data management including familiarity with GIS file types and data schemas. Knowledge of GIS applications including desktop GIS and web mapping applications. Ability to serve with a team that handles GIS support requests – collaborate with teammates on tasks. Ability to track assigned tasks and provide written and verbal updates on progress.

Prior to starting this position, a federal government security background clearance will be required.

### **Our Commitment:**

*Conservation Legacy is committed to the full consideration of all qualified individuals and will ensure that persons with disabilities are provided reasonable accommodations to perform essential job functions. Physical requirements may include periodic overnight*

*travel, non-traditional work hours, ability to move across varied terrain, use program-specific tools and a range of technology on an infrequent or frequent basis. Exerting up to 25 pounds of force occasionally to lift, carry, push, pull, or otherwise move objects. The ability to safely drive an organizational vehicle may also be required for some positions. If you need assistance and/or reasonable accommodation due to a disability during the application or recruiting process, please send a request to the hiring manager.*

### **Time Requirements:**

- Typically, this position is expected to serve 40 hours per week, but exact service schedules may vary. A half hour lunch break will not be counted towards AmeriCorps service
- Member may be required to participate in national, state, or local service projects or events as part of their service term.

### **Orientation and Training:**

- Member will receive an orientation that includes training on AmeriCorps prohibited and unallowable activities.

### **Benefits:**

- Segal AmeriCorps Education Award of \$2,817.14
- Living Allowance of \$600 per week.
- Additional Benefit of \$280 per week.

### **Evaluation and Reporting:**

As an AmeriCorps member, performance will be evaluated on whether the member has completed the required number of hours, the member has satisfactorily completed assignments, and if the member has met other performance criteria that were clearly communicated at the beginning of the term of service.

Reporting requirements include, but are not limited to, bi-weekly timesheets and accomplishment tracking.

### **Supervisor Name and Contact Information:**

Program Contact information: James Gasaway, [jgasaway@conservationlegacy.org](mailto:jgasaway@conservationlegacy.org)

Service Site Contact Information: Doug Wilder, [Doug\\_Wilder@nps.gov](mailto:Doug_Wilder@nps.gov)

*Conservation Legacy is an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual*

*orientation, pregnancy, age, national origin, disability status, genetic information, protected veteran status, or any other characteristic protected by law.*

*We also consider qualified applicants regardless of criminal histories, consistent with legal requirements. If you need assistance and/or reasonable accommodations due to a disability during the application or recruiting process, please send a request to the hiring manager.*