



POSITION NOW CLOSED – FOR REFERENCE ONLY

Position Title: GIS Cultural Resources Steward – AmeriCorps

Conservation Legacy Program: Stewards Individual Placements

Site Location: Northeast Archaeological Resources Program, 115 John St., Lowell, MA 01852 (Teleservice eligible within commuting distance to Northeast Archaeological Program supported site, National Park Service units in northeast)

Application Due: Friday, July 3rd

Terms of Service:

- Start Date: 10/05/2026
- End Date: 03/19/2027
- **AmeriCorps Slot Classification: 675-Hour Slot**

Purpose:

Stewards Individual Placements (Stewards), a program of Conservation Legacy, provides individuals with AmeriCorps service and career internship opportunities to strengthen communities and preserve our natural resources. Participants serve with federal agencies, tribal governments, and nonprofits to provide institutional capacity, develop community relationships, and support ecosystem health. Stewards in partnership with the NPS GIS office is hosting a cohort of GIS stewards.

The Interior Region 1 Northeast Archeological Resources Program (NARP) supports identification, research, compliance, and management of archeological resources at 83 parks across the National Park Service's Northeast Region, spanning from Maine to Virginia. Together, the region's parks preserve and manage nearly 9,000 archeological sites and other cultural resources, including some of the most pivotal sites in American history, where the shape of our nation was debated, forged, and fought over. We seek a GIS Steward to serve with NARP's Archeological Baseline Inventory team to continue to develop comprehensive, available, and useful archeological geospatial data, tools, and workflows to support the NPS and its partners, stakeholders, contractors, and programs in understanding, managing, and protecting archeological resources in the Northeast Region.

Description of Duties:

This position will assist with the development, management, analysis, and availability of comprehensive archeological geospatial data for parks across the Northeast Region. In

addition, the position will support NARP's Archeological Baseline Inventory team by developing GIS tools, templates, and workflows, serving in environments such as ArcGIS, ArcGIS Enterprise, and ArcGIS Experience Builder to compile and present critical information to cultural resources program staff and decision makers at the park and regional level, and reviewing, modernizing, and improving access to legacy data.

Requirements:

- United States citizen, United States national, or a lawful permanent resident alien
- Applicants must be between ages of 18-30 years old, or up to 35 for veteran, based on Public Land Corps Act of 1993 authorizing this AmeriCorps opportunity.
- Has received a high school diploma or equivalency certificate; or has not dropped out of elementary or secondary school to enroll as an AmeriCorps participant, and agrees to obtain a high school diploma or its equivalent prior to using the education award
- Agrees to provide information to establish eligibility and to complete a National Service Criminal History Check.

Preferred Qualifications

Advanced GIS skills and knowledge of ESRI ArcGIS desktop and web software and applications are essential. Applicants must be able to demonstrate proficiency in geospatial data management, including working with geodatabases, implementing spatial data standards, creating and updating metadata, and producing well-designed cartographic and data visualization products. Skill and experience with Python may also be considered. Must possess strong organizational, teamwork, and communication skills, including technical writing and presenting. Completed coursework or fieldwork in anthropology or archeology is preferred. A successful applicant will also be self-motivated and, after the initial training period, comfortable working independently, reaching out to the core workgroup or outside specialists as needed. Most of the work will take place in a remote or climate-controlled office environment. Some travel to Northeast Region parks may be required for research and field data collection.

Applicants who have obtained or are pursuing a GIS degree or certificate and/or with GIS experience are preferred. Prior to starting this position, a federal government security background clearance will be required.

Our Commitment:

Conservation Legacy is committed to the full consideration of all qualified individuals and will ensure that persons with disabilities are provided reasonable accommodations to perform essential job functions. Physical requirements may include periodic overnight travel, non-traditional work hours, ability to move across varied terrain, use program-specific tools and a range of technology on an infrequent or frequent basis. Exerting up to 25 pounds of force occasionally to lift, carry, push, pull, or otherwise move objects.

The ability to safely drive an organizational vehicle may also be required for some positions. If you need assistance and/or reasonable accommodation due to a disability during the application or recruiting process, please send a request to the hiring manager.

Time Requirements:

- Typically, this position is expected to serve 40 hours per week, but exact service schedules may vary. A half hour lunch break will not be counted towards AmeriCorps service
- Member may be required to participate in national, state, or local service projects or events as part of their service term.

Orientation and Training:

- Member will receive an orientation that includes training on AmeriCorps prohibited and unallowable activities.

Benefits:

- Segal AmeriCorps Education Award of \$2,817.14
- Living Allowance of \$600 per week.
- Additional Benefit of \$200 per week.

Evaluation and Reporting:

As an AmeriCorps member, performance will be evaluated on whether the member has completed the required number of hours, the member has satisfactorily completed assignments, and if the member has met other performance criteria that were clearly communicated at the beginning of the term of service.

Reporting requirements include, but are not limited to, bi-weekly timesheets and accomplishment tracking.

Supervisor Name and Contact Information:

Program Contact information: James Gasaway, jgasaway@conservationlegacy.org

Service Site Contact Information: Bruce McRoberts, Bruce_Mcroberts@nps.gov

Conservation Legacy is an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, pregnancy, age, national origin, disability status, genetic information, protected veteran status, or any other characteristic protected by law.

We also consider qualified applicants regardless of criminal histories, consistent with legal requirements. If you need assistance and/or reasonable accommodations due to a disability during the application or recruiting process, please send a request to the hiring manager.